

# Greenwich Sailing Club

## Risk Management Policy

### 1. Context

Sailing involves inherent risks and the Greenwich Sailing Club acknowledges the role of risk management in the provision of a safe and controlled sporting environment.

### 2. Scope

This is an organisation wide policy and applies to all operations undertaken by the Greenwich Sailing Club. The successful implementation of the Risk Management Policy requires a consistent and systematic approach to risk management at all levels of the club's operation. The policy requires the provision of a Risk Management Framework.

### 3. Purpose

This policy is a statement of the overall approach to risk management for the Club. The purpose of this policy is to provide a framework for the minimisation or control of all risks associated with the club's activities.

The overriding purpose of implementing a risk management strategy in sailing is to:

- Endeavour to reduce the incidence of injury to participants, officials and other persons associated with the Club in its sailing competitions and general activities.
- Support an enjoyable, healthy and safe sporting environment in which individuals can participate and enjoy the sport of sailing.
- Endeavour to minimise potential club liability resulting from sailing competitions and activities.

### 4. Principles (Refer AS/NZS ISO 31000:2009 Risk Management – Principles and Guidelines)

Sections of the Club's risk management may have regard to the principles below in formulating a Risk Management Framework:

- Risk management creates and protects value. [L] [SEP]
- Risk management is an integral part of all organisational processes. [L] [SEP]
- Risk management is part of decision making [L] [SEP]
- Risk management explicitly addresses uncertainty in decision making and [L] [SEP] implementation. [L] [SEP]
- Risk management is systemic, structured and timely. [L] [SEP]
- Risk management is based on the best available information. [L] [SEP]
- Risk management is tailored to the nature of the activity. [L] [SEP]
- Risk management endeavours to take human and cultural factors into account. [L] [SEP]

Risk management should be transparent and inclusive. [L] [SEP] Risk management should be a dynamic, process driven and responsive to change. Risk management facilitates continual improvement of the organisation.

### 5. Process

Greenwich Club should managing risk in accordance with the process set out in the Australian/New Zealand Standard (AS/NZS ISO 31000:2009 Risk Management – Principles and Guidelines) as well as Club's ethical standards and values. The Risk Management

Framework and all risk management systems and methodologies should be consistent with this process.

The standard require the Club Risk Management Strategy to be systematic and hierarchical to identify, analyse, assess, communicate and treat risks that can adversely impact on the performance and standing of the organisation. All risks so identified shall be communicated to participants in the risk management process.

The range of risks that the Club needs to be prepared to deal with will include, but not limited to, the following:

- Sailing activities including racing and training.
- Public and professional liability responsibilities. Occupational health and safety responsibilities.
- Financial management.
- Organisational management and operational practices. Member and child protection.

## 6. Responsibility


Responsibility for risk management is shared across the organisation. Key responsibilities include:

- The committee is responsible for overseeing the establishment of an implementation of a risk management framework and reviewing its effectiveness. It is responsible for satisfying itself at least annually or more frequently if required that management has developed and implemented an effective risk management framework. [SEP]
- Club staff and management are responsible for the effective identification, management, reporting and control of risk within their areas of responsibility, and for developing a culture of risk awareness. [SEP]
- The Club will assess the effectiveness of its Risk Management Plan by continual review on a thought out and structured basis. This will ensure that risks and controls are continually monitored and reviewed and will include the appraisal of the action of relevant participants in managing risks. [SEP]
- The Club will ensure that the committee is adequately informed of significant risk management issues as they arise and the actions taken to manage risks on a regular basis, if possible prior to the next relevant committee or sub-committee meeting. [SEP]

## 7. Review


The risk management framework and policy will be reviewed annually or earlier in response to an event or as required by a change in circumstances.

OWEN WATKINSON  
President (Owen Watkinson)

  
Signature

4.12.18  
Date

MIRANDA ST HILL  
Vice President (Miranda St Hill)

  
Signature

4/12/18  
Date

This policy is based on Australian Sailing's Sample Risk Management Policy (version October 2016)